



The Burbage Grove Road Schools Federation

Terms of Reference – Quality of Education Committee

Date agreed:	9 th October 2025
Review date:	Review to take place at first Full Governing Board meeting of the school year, annually: September 2026
Chair of committee:	Andrew Drinkwater
Vice Chair of committee	Clem Morrison
Clerk:	Becky Dalton
Membership:	Helen Johnston Rebecca Jones Mary Tynan Zoe Driver Fiona Paterson Rachel Peckover Gemma Wright In attendance: Claire Barwell & Polly Melanaphy The committee may have additional members who support the activity but who do not participate in any voting.
Quorum:	At least three governors who are members of the committee.
Meetings:	A minimum of three meetings per academic year Three key points will be fed back to the Full Governing Board (FGB)



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Purpose and Objectives:

The committee's overarching responsibilities are to support the FGB in:

- Providing effective strategic oversight of curriculum quality, teaching, learning and pupil outcomes, ensuring all pupils make strong progress, and achieve their potential across all subjects and phases;
- Monitoring inclusion, equality and pupil support arrangements, with particular focus on vulnerable groups, attendance, wellbeing, and the effective use of targeted funding to reduce disadvantage;
- Supporting continuous school improvement through robust governance, by reviewing performance data, monitoring delivery of school development and inspection action plans, and ensuring that each school's values and statutory duties are embedded in practice and decision making.

Responsibilities:

The committee has responsibility delegated by the governing board to:

- **Curriculum and Pupil Outcomes**
 - Oversee pupil achievement and ensure provision of a broad, balanced, and high-quality curriculum;
 - Monitor teaching, learning, and progress to ensure all pupils achieve their potential;
 - Keep under review each school's Curriculum Policy and statutory obligations in relation to the National Curriculum;
 - Oversee extended learning, enrichment, and participation opportunities;
 - Review curriculum and performance data, including target setting, ASP, and subject performance;
 - Recommend pupil performance targets to the FGB.
- **Inclusion and Pupil Support**
 - Monitor provision and outcomes for vulnerable groups (SEND, EAL, LAC, post-adoption, special guardianship, disadvantaged pupils);
 - Develop and monitor the strategy for Pupil Premium Grant and review the published statement;
 - Review the Local Offer for SEND and inclusion arrangements, engaging parents to promote inclusion;
 - Monitor equality objectives and progress towards inclusion and diversity targets;
 - Monitor attendance data and each school's approach to improving attendance.



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- **School Improvement and Governance**
 - Consider recommendations from Ofsted or local authority reviews, agree actions, and monitor implementation;
 - Monitor progress against School Development Plans and Ofsted action plans allocated to the committee;
 - Receive reports from staff on matters within scope;
 - Report and recommend to the FGB as appropriate;
 - Act on any relevant matter referred by the FGB.
- **Values and Wellbeing**
 - Ensure each school provides a safe and healthy environment for pupils, staff, and visitors;
 - Ensure the Federation is properly provisioned to deliver excellent pupil outcomes;
 - For Burbage C of E Infant School only, ensure Christian principles are embedded in policies and daily life;
 - Embed each school's vision and values into all decisions;
 - For Burbage C of E Infant School only, regularly monitor and review self-evaluation as a church school, ensuring good preparation for SIAMS inspection.

Appendix 1: Delegated Documents and Policies

- Anti-bullying Policy
- Artificial Intelligence Policy
- Attendance Policy/Pupil Attendance Policy
- British Values at Burbage C of E Infants
- Children with Health Needs who Cannot Attend School Policy
- Equality & Diversity Policy
- Equality Objectives Report
- EYFS Policy
- Homework Policy
- Online Safety Policy
- PE & Sport Premium - 'Evidencing the Impact' Report (for previous academic year)
- PSHE Policy
- Pupil Premium Policy
- Remote Learning Policy
- SEND School Information Report
- Special Educational Needs & Disabilities Policy (SEND)

Appendix 2: Delegated Risk Register Elements

Risk Register